



PARISH OF ST. PETER'S, HALLIWELL

'Transforming Bolton Together in Jesus' Name'

CONFIDENTIAL **Application for Employment**

Please complete in black ink or type

Post applied for: Caretaker/Cleaner

NI Number:

Surname:

Former/Previous Names :

Forename(s):

Home Address:

Postcode:

Contact phone number:

Email:

How long have you lived at the above address?

If less than 12 months, what was your previous address?

Postcode:

How long did you live at this previous address?

Present/most recent employment

Job Title:

Date started/left (if applicable):

Notice required (if applicable):

Employer's name/address/email:

Please provide two references one of which must be from current employer:

Referee 1

Name

Address

Postcode:

Telephone:

Email:

Referee 2

Name

Address

Postcode:

Telephone

Email:

Relevant qualifications, skills, knowledge and experience for the role applied for:

Continue overleaf if necessary

Have you at any time been convicted of any criminal offence (including cautions, bind over and any pending prosecutions)? Yes/No

Are you disqualified from working with *children or vulnerable adults* or subject to any sanctions imposed by a regulatory body e.g DBS? Yes/No

Current legislation means that you will need to provide documentary evidence (for example National Insurance Number) showing your entitlement to work in the UK. You should be aware that you will be asked to provide this prior to appointment.

Data Protection Act 2018

In accordance with the Act, you should be aware that personal details submitted with this application form, will be used only for selection and interview procedures, and for employment records if the application is successful. Your information will be stored securely and only accessible to relevant persons in the course of their duties.

Declaration :

I DECLARE that, to the best of my knowledge and belief, all statements contained in this application form are correct and I understand that, should I conceal any material fact, I will, if employed, be liable to the termination of my contract of employment with such notice as may be appropriate.

Signature:

Date:

and please print name:

Your application, when completed, should be returned marked private and confidential in a sealed envelope no later than **NOON on Friday 25th August 2023.**

to: Amanda Blease, Parish Business Manager
St Peter's Parish Centre
347 Church Road
Bolton BL1 5RR